

# Institutional Deadlines

(By academic term)

## Leading Summer

Date	Activity
August – 5 <sup>th</sup> working day after summer session concludes	Submit summer grade report for GTS/CSA students only.
September 30	Deadline for filing Initial Balancing Report for Summer GTS/CSA
October 10	Last date to submit grade changes for Summer GTS/CSA
October 31	Last date MOSFA will request a Summer disbursement for GTS/CSA
November 15	Deadline for submitting Final Balancing Report for Summer GTS/CSA
November 30	Summer refunds for GTS/CSA due to MOSFA

## Fall

ALL Institutions	
Date	Activity
August – 11 <sup>th</sup> day of classes	Enrollment Verification Report (EVR) for Fall
September 30	Deadline for filing Initial Balancing Report for Fall
October 15	Deadline for submitting classification changes for MTAG
October 15	Deadline for students to change Fall institution online (FYI only)
October 31	Last date MOSFA will request a Fall disbursement
December 1	Deadline for submitting Final Balancing Report for Fall
December 20	Fall refunds due to MOSFA
All Institutions (Except William Carey)	
January – 5 <sup>th</sup> working day after Fall session concludes	Submit Fall grade report for GTS and CSA.
March 1	Deadline for filing Initial Balancing Report for Fall GTS/CSA
March 15	Last date to submit grade changes for Fall GTS/CSA
March 31	Last date MOSFA will request a Fall disbursement for GTS/CSA
April 15	Deadline for submitting Final Balancing Report for Fall GTS/CSA
April 15	Fall refunds for GTS/CSA due to MOSFA
William Carey ONLY	
November – 5 <sup>th</sup> working day after Fall trimester concludes	Submit Fall grade report
December 10	Deadline for filing Initial Balancing Report for Fall GTS/CSA
December 15	Last date to submit grade changes for Fall GTS/CSA
January 10	Last date MOSFA will request a Fall disbursement for GTS/CSA
January 25	Deadline for submitting Final Balancing Report for Fall GTS/CSA
January 25	Fall refunds for GTS/CSA due to MOSFA

## Winter

### William Carey ONLY

Date	Activity
November – 6 <sup>th</sup> day of classes	Submit Winter Enrollment Verification Report (EVR)
January 15	Deadline for filing Initial Balancing Report for Winter
January 15	Deadline for submitting classification changes for MTAG
January 31	Last date MOSFA will request a Winter disbursement
February – 5 <sup>th</sup> working day after Winter session concludes	Submit Winter grade report for GTS/CSA
February 15	Deadline for submitting Final Balancing Report for Winter
February 28	Winter refunds due to MOSFA
March 20	Deadline for filing Initial Balancing Report for Winter GTS/CSA
March 20	Last date to submit grade changes for Winter GTS/CSA
March 31	Last date MOSFA will request a Winter disbursement for GTS/CSA
April 15	Deadline for submitting Final Balancing Report for Winter GTS/CSA
April 15	Winter refunds for GTS/CSA due to MOSFA

## Spring

Date	Activity
January – 5 <sup>th</sup> working day after Fall session concludes	Submit Fall grade report
January – 6 <sup>th</sup> day of classes	Submit Spring Enrollment Verification Report (EVR)
March 1	Deadline for filing Initial Balancing Report for Spring
March 15	Deadline for submitting classification changes for (mid-year transfers)
March 15	Deadline for student to change Spring institution online (FYI only)
March 31	Last date MOSFA will request a Spring disbursement
April 30	Deadline for submitting Final Balancing Report for Spring
May 15	Spring refunds due to MOSFA
May – 5 <sup>th</sup> working day after Spring session concludes	Submit Spring Grade report
June 15	Deadline for filing Initial Balancing Report for Spring GTS/CSA
June 15	Last date to submit grade changes for Spring GTS/CSA
June 30	Deadline for submitting Final Balancing Report for Spring GTS/CSA
June 30	Spring refunds for GTS/CSA due to MOSFA